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## PROCESS DESCRIPTION WORKSHEET (PDW)

Completed By:  Date:

### CUSTOMER INFORMATION

Company Name:

Address:

City:

State:

Zip:

Phone:

Contact Name:

Title:

Contact E-mail Address:

### TESTING INFORMATION

Services Needed:  Filterability Test(s)  Turbidity  Conductivity  
 TSS  TDS  Particle Size Analysis  Other

Desired Test Objective

Will a Non-Disclosure Agreement be needed for this service?  Yes  No

Return Tested Sample to Customer:  Yes  No If no, disposal fee may apply.

SDS Sheet Enclosed:  Yes  No

## PRODUCT INFORMATION

Product Name (to appear in protocols and reports):

Product Number (if applicable):

Generic Name (if applicable):

Lot or Batch Number (if applicable):

### PRODUCT CHARACTERISTICS:

PH:

Ionic Strength:

Viscosity:

Specific Gravity:

Surface Tension:

Light Sensitivity:

### PRODUCT VEHICLE:

Suspension

Emulsion

True Solution

Non-Aqueous

Filtrate Requirements (NTU's, visual clarity, ppm, sterility, etc.):

**Components (include quantities or %)**

**Storage Conditions (include shelf life):**

## MATERIAL HANDLING

**Special Handling Requirements:**  YES  NO

If yes, please describe (in detail):

## PROCESS PARAMETERS

Current Filter Scheme  
(if applicable):

Number of Elements:

Current Filter Manufacturer  
(if applicable):

Current Filter Part No.  
(if applicable):

Process Type:  Batch  Continuous

Flow Rate:  
(min./max.):

Batch Size  
(if applicable):

Inlet Pressure  
(min./max.):

Duration of Filtration:

Maximum Allowable  
Differential Pressure:

Is this a:

New Process

Existing Process

## PROCESS DESCRIPTION

Drawings Attached:  Yes  No

Additional Information / Comments:

### ENPRO USE ONLY

Approved By:

Date:

PDW Job #: